

COMMITTS Revised Proposal Questions and Answers

Solicitation No. 52-SAAA-9-00010

dated July 10, 2000

1. Section L.3(c)(2) page 55, references "The first page of the proposal must show --"

What is considered the "first page of the proposal": The cover page? The transmittal Letter? The Executive Summary? Please clarify.

Answer: Reference Provision L.2.b.iii. In the event of a conflict between Provision L.2 and L.3, L.2 shall supercede the provisions of L.3. Please note that each revised proposal shall include a cover page as indicated at Provision L.2.b.i.i.

2. Can a Table of Contents be included in the proposal? Does that count against the 2-page Executive Summary or the 20-page Technical Narrative?

Answer: A Table of Contents may be included in revised proposals and will not count toward the page limits stated in Provision L.2.

3. Specifically how many "bonus" points in the evaluation will a team of all small businesses receive over a team that contains at least 1 large business. Or conversely, how many points will a team that includes a large business be penalized compared to that of an all small business team?

Answer: Reference Questions and Answers, posting dated June 30, 2000, Question No. 38 and the following:

Team composition will be evaluated based on the criteria included in Provision M.1.a.ii. Team composition will be evaluated based the extent of team coverage offered in each functional area, and the team's business profile, i.e. 100% small businesses or not 100% small business. The score given will reflect BOTH evaluation considerations.

4. The Part II -Evaluation SOM page of the spreadsheet does not apply weighting to all COMMITTS labor categories. It appears that the weightings and grayed portion of the spreadsheet were not carried down far enough on this page. Will you provide instructions or will or correct it after submission?

Answer: Instructions for correcting the spreadsheets has been included in Amendment No. 15, in addition, for offerors' convenience, a corrected version of J-9 has been posted for offerors use.

5. Has Amendment 15 been issued yet?

Answer: Amendment 15 will be posted on July 11, 2000.

6. On the XL spreadsheet, you ask for "unburdened rates" - does this mean the cost to the contractor for labor categories prior to overhead and profit mark-up?

Answer: Yes. The hourly rate included in the “unburdened” labor columns should include no other costs except the hourly wage paid for that labor category.

7. Some sections of the Solicitation indicate Tabs A-E, others give Tabs A-C. Is A, B, and C the correct version/4. Should bidders ignore Section K (formerly Tab B) and FS [SF]-33 requirements at this time and simply make reference to the fact they were submitted in our original proposal, OR should bidders photocopy the Section K and FS [SF]-33 sheets from their earlier proposal?

Answer: After review of the document, no references to Tab D or E were found. The amended solicitation, issued on July 5, 2000, is the “baseline” document being used for revised proposals.

For information regarding SF-33 and Section K submittals reference Provision L.b.i.J. and Questions and Answers posted June 30, 2000, Nos. 8 and 23.

8. On Attachment J-9, Part II, Pricing Evaluation Spreadsheet, Part II -Evaluation SOM Tab, there appears to be a section of rows 18-31 that is not aligned properly. As a result, there are no weighting factors for COMMITS Labor Categories 17 and 18. Should we complete this spreadsheet using the weighting factors that were assigned to these categories prior to the modification?

Answer: Reference Question No. 4 above.

9. May a company submit their qualifications under a business category even though the company no longer qualifies under that category? For example -- When COMMITS was first released, X corporation qualified as an 8(a) company. Since the original submission, X corporation graduated from the 8(a) program and also no longer qualifies as a small business because their average income exceeds the small business limits. May X corporation still bid as an 8(a) under the reevaluation?

Answer: Reference Question No. 7 above. To further clarify, in accordance with 13 CFR 121.404 certifications submitted at the time of the original offer are in full force and effect. No changes to Section K or other references to primes' small business size status should be made.

10. Are proposers required to include copies of awards and letters of explanation as they were in the original proposal of March 1999, or should award information only be contained in the narrative of the technical proposal?

Answer: Reference Provision L.2 for revised proposal instructions. Specifically reference L.2.c.iii.C.(2).

11. Unable access J-9, please post it in the PDF or word format.

Answer: Attachment No. J-9 must be submitted in soft copy, reference L.2.iv.C. If Offerors are unable to access the version of Microsoft Excel posted please notify the Contracting Officer at COMMITTS.Reeval@doc.gov.